

AUCKLAND RUGBY REFEREES ASSOCIATION

**Minutes of Board Meeting
Monday 23 November 2009
5.30 pm**

Box 317, Eden Park

Present: Roger Drew Director
Grant Carruthers Director
Don Crawford Director
Grant Clegg Director
John Jacka President

In Attendance: Smudge McNeilage COD Delegate
Mike Elliott ARFU Referees Manager
Andy Dalton ARFU CEO

Apologies: Ron Jones Director
Kylie Marginson ARFU Community Rugby & Referees Administrator

1. MINUTES OF THE BOARD MEETING HELD ON 23 SEPTEMBER 2009 WERE APPROVED AS A TRUE AND CORRECT RECORD

2. MATTERS ARISING

Item	Decision/Discussion	Action
Amateur Support Agreement	<ul style="list-style-type: none">Agreed by Referee Manager and COD Chairman/Deputy Chairman not to include a mandatory clause in ASA requiring clubs to provide a minimum of one referee per year.	
Supporters Club	<ul style="list-style-type: none">Email from Graham Potter received today, stating that the "merger" of ARRA/ARUSC has their committee's approval. Now need sign off at ARUSC's AGM in January.ARRUSC have been informed that ARRA membership includes the referee's partner.	<ul style="list-style-type: none">ARRA will issue membership cards in 2010 (two per referee)
ARRA Honours Board	<ul style="list-style-type: none">S McN raised ARRA Honours Board for 100+ Premier games	<ul style="list-style-type: none">Board to follow through once ARRA move into Supporters Club.

<p>Reimbursement Referee Expenses</p>	<ul style="list-style-type: none"> ▪ Trust fund applications have been exhausted and turned down. ▪ Moved that ARRA apply to North and South Trust for \$34k toward referee kit, flags and whistles ▪ Referees will get the full \$200 reimbursement if they refereed over 50% of the season; \$100 for less than 50% of the season. T Agreed that was the most equitable way to distribute funds. ▪ Note that the \$200k in Term Investments is set aside and being protected so Board agreed not to dip into reserves for a reimbursement of expenses initiative. 	<ul style="list-style-type: none"> ▪ Noted Representative Board needs to be updated as well. ▪ The outcomes of the initiative do not warrant continuing with the pilot project in 2010.
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3. DELEGATES REPORTS

	Decision/Discussion	Action
<p>REO Report</p>	<ul style="list-style-type: none"> ▪ Greg Watson presented in detail his recruitment / retention plans for 2010. ▪ Open Day scheduled for Sunday 14 March 2010 at College Rifles RFC. ▪ ARRA budget shows a part cost for ARFU Video Analysis during the season – two Premier games per week ▪ L1 Law exam in 2010 to be done via email rather than on a specific Monday night. ▪ L2 Law Exam scheduled for 5 July 2010. ▪ GC recommended “exit” interview 	<ul style="list-style-type: none"> ▪ GW to email his report out to the Board ▪ GW to approach UPL for recruitment message on Big Screen for RS14 ▪ Recruitment Letters out to R85 grade players; NZ Police ▪ Editorial and radio talkback interviews to follow through on ▪ GW/ME create exit form

	for those who leave.	template to use.
COD Delegate	<ul style="list-style-type: none"> ▪ Covered off that U19/U21/Reserves/Premiers all playing together in 2010. Both fields in use must be roped off and event managed. ▪ Each Premier club can only enter one team in each of the grades above. ▪ Eden and Roskill Districts not continuing with their merger in 2010. ▪ RD asked about “paper team cards” being used in 2010. 	<ul style="list-style-type: none"> ▪ S McN to follow through with COD on team cards for 2010
ARFU Board Delegate (GC)	<ul style="list-style-type: none"> ▪ ARFU Finances – better result than forecasted. ▪ Forecasting another loss in 2010 but a forecasted profit in 2011 with new stadium and RWC. ▪ Noted ground capacity down to 17000 in 2010. ▪ Guaranteed two tests annually from 2011. ▪ ANC 360 degree review taken place with coaches/management. ▪ ARFU AGM on Monday 7 December 2009. ▪ ARFU Constitutional review still in progress. 	
Referee Manager (ME)	<ul style="list-style-type: none"> ▪ ME tabled his report. ▪ Discussion on policy re Referee Physical Assaults. Unanimously agreed that in 2010 if alleged assailants, clubs or Event Organisers are not held accountable and brought before the ARFU Disciplinary Committee, as per due processes, then ARFU will immediately withdraw it’s refereeing services from the respective tournament[s] where the alleged assault[s] have taken place. ▪ Board accepted recommendation of Bruce Rennie (Head Selector) and Roger Drew (Head Coach) for 2010. 	<ul style="list-style-type: none"> ▪ S McN to present this policy to COD in Feb. ▪ ME to work with ARFU Club Rugby Manager to ensure there is effective Event Management in place at all these tournaments; that steps are taken to ensure referees safety and that all stakeholders are aware of and acknowledge this policy.

	<p>for 2010.</p> <ul style="list-style-type: none"> ▪ Discussion on Coaching centred around more emphasis on upskilling L1 coaches in 2010 and working more closely with LII accredited coaches. ▪ Strategic Plan – Board discussed. Sign off at next meeting. ▪ Subscriptions for next year to remain as per 2009. ▪ Premier referees, Selectors and Coaches will be encouraged to use our Video Analysis work in 2010. ▪ Board unanimously agreed it become mandatory that all Premier referees use Comms gear in all Premier games in 2010. ▪ Noted that ME has been asked by ARFU CEO to look after the Volunteer program for RWC2011 and the ARFU Legacy program after RWC2011. 	<ul style="list-style-type: none"> ▪ In 2010 all coaches to sit NZRU L1 Law Exam ▪ Coaching Session in early Feb 2010. ▪ Mark Langlands from L&W Sports Communication will conduct training session on the Comms gear in Feb 2010. ▪ Discuss with NZRU if ARRA to have any involvement with RWC match officials in 2011.
President's Report (JJ)	<ul style="list-style-type: none"> ▪ Tabled his report. ▪ Thanked the Board for the work completed during his tenure as President. ▪ Thanked Grant Clegg for his astute work as the out going Treasurer. 	

4. CORRESPONDENCE

	Regarding	Action
Inwards	<ul style="list-style-type: none"> ▪ Auckland Grammar School – donation \$300 ▪ Letter of Engagement from Auditor 	
Outwards	<ul style="list-style-type: none"> ▪ Thank you to AGS for their letter and donation. 	

5. FINANCIALS

	Decision/Discussion	Action
Treasurers Report	<ul style="list-style-type: none"> ▪ G Clegg reported on year end accounts ▪ Noted capital expenditure of \$25k on Comms Gear. ▪ Noted Auditors report – no problems with the accounts. ▪ Noted we paid \$5k toward annual lease of OMS for 2009 ▪ Noted if ARRA move in with ARUSC we incur lease of \$5k in 2010. ▪ Noted stock in books – old shirts and pullovers valued at \$3k. ▪ Draft Budget for 2010 tabled. Showing \$20k of ARRA reserves will be spent in 2010. Incoming Board to sign off. 	<ul style="list-style-type: none"> ▪ Either have a sale of this stock or write it off in 2010. ▪ Incoming Board to review ARRA off field gear.

6. GENERAL BUSINESS

	Decision/Discussion
AGM	<ul style="list-style-type: none"> ▪ On track for Wed 9 December. Board approved food and nibbles to be supplied. ▪ Noted Annual report sent out to members as per Constitutional requirements.
Blues Tickets	<ul style="list-style-type: none"> ▪ Noted in 2010 no referee allocation for Blues games, due to upgrade of Park and capacity dropping to 17,000. Blues Management requires all revenue generating seats to be available in 2010.
ARRA Delegates	<ul style="list-style-type: none"> ▪ DC excused Smudge McN from the room. Discussion took place on ARRA's delegates – COD, JRC, ASSRFU. ▪ Noted Board unanimously agreed to have S McN as COD Delegate for 2010. Board did agree to go out to the members and seek expressions of interest for JRC/ASSRFU delegates. DC to speak to all three delegates.
Auckland Samoa Prizegiving	<ul style="list-style-type: none"> ▪ RD reported on successful ASRFU prize giving last week. Paul van Etten and Velio Sanele joint winners of their referee of the year. Both referees will be invited to the St Joseph 7's in Samoa [Nov 2010].

Dubai	<ul style="list-style-type: none"> ▪ Noted that the touring party to Dubai had been preparing themselves for their trip refereeing over the last six weeks in local 7's tournaments. ME/RD/Richard Wilson had observed the three refs in action and believe they are all set for their tournament next week.
Grant Clegg	<ul style="list-style-type: none"> ▪ Chairman thanked GC for his 4 year tenure on the Board and for his role as Treasurer. GC is not seeking a third term on the Board.

Meeting closed: 7.10 pm.

Next meeting: TBC

Confirmed as a true record:

Date

D Crawford
Chairman