

# Notice of AGM

---

Notice is hereby given that the 116<sup>th</sup> Annual General Meeting  
Of members of the Auckland Rugby Referees Association Inc.  
Will be held on Monday 12<sup>th</sup> December 2011  
In the Hall of Legends, North Stand, Eden Park,  
Auckland commencing at 7.00pm

## AGENDA

Business of the Meeting (Chair Paul van Etten – President)  
(Please refer following page for notes)

1. Establish quorum – complete register 1
2. Apologies – complete register 2
3. Receive Directors Report (Don Crawford, Chairman)
4. Receive Annual accounts & Auditors Report for 12  
months to 31 October 2011 (Don Crawford, Chairman)
5. Record appointment of Auditor (KPMG) 3
6. Receive President's Report (Paul van Etten)
7. Declare appointment of Officers 4
  - President - Dave Ferguson
  - Vice President - Vacant
  - Two Directors from the following:  
John Jacka, Hamish Walker, Steve Salton
8. Any other business 5
9. Close

**By Order of the Board**

**Kylie Marginson**

**Community Rugby & Referees Administrator**

**1<sup>st</sup> November 2011**

**Invitation:** Members and guests are invited to join the President,  
Vice President and Board for supper following the meeting

# AGM Notes

---

## Notes as to Business of Meeting

- 1 Quorum** – to be a valid meeting 40 members must be personally present. Your attendance is important. Please complete/sign attendance register on entering meeting. This register will be used to record your attendance and establish the quorum.
- 2 Apologies** – apologies will not be taken at the meeting, but should be recorded on apologies register on entering the meeting. Names on the register will be entered into minutes of the meeting. The register will be available for recording apologies until the close of the meeting.
- 3 Auditors** – Members are asked to approve the Board's nomination of KPMG as Auditor, for future years in accordance with the constitution of the ARRA.  
(N.B. Clause 17 requires that members at an Annual General Meeting elect the Auditor, but once elected shall hold office until resignation or is removed.)

## 4 Election of Officers

Under the terms of the constitution, members are required to elect annually:

The President and Vice President  
Two Directors

When necessary, voting shall be by preferential ballot conducted before the Annual Meeting, with results declared at the same meeting.

### President and Vice President

As only one nomination was received for President, the meeting will record the following appointment:

Mr Dave Ferguson - President  
Mr Dave Ferguson – Vice President

### Directors

The two longest serving Directors are required to retire each year, but subject to maximum service not exceeding six years at the time of election, may offer themselves for re-election. John Jacka and Steve Salton are required to resign. John Jacka and Steve Salton have decided to offer themselves for re-election. Nominations were received from one other applicant. Under clause 5.1.1.the ARRA Board requested that the Nomination Committee receive and approve nominations for the two positions of Directors. The nomination committee under clause 5.1.4 selected four candidates. The successful candidates are John Jacka, Hamish Walker and Steve Salton.

- 5** Once the business of Agenda is completed, members are invited to raise any matters that are appropriate for an Annual General Meeting. Advance notice to do so via the President will greatly facilitate operation of meeting.

**K Marginson, 1<sup>st</sup> November 2011**